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20,000—July, 1914

Ontario Department of Education

Text-Book Regulations

FOR

PUBLIC, SEPARATE, CONTINUATION

AND

HIGH SCHOOLS AND COLLEGIATE INSTITUTES

JULY, 1914

PRINTED BY ORDER OF

THE LEGISLATIVE ASSEMBLY OF ONTARIO

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1914

Text-book Regulations

PUBLIC, SEPARATE, CONTINUATION AND HIGH SCHOOLS, AND COLLEGIATE INSTITUTES

NOTE.—In the following Regulations, "Principal" applies to the head teacher where there are more than one teacher, and to the teacher where there is only one.

1. As specified therein, the text-books listed in Schedules A and C below, and the accompanying Blank Books listed in D below—shall be authorized for use in Public, Separate, Continuation, and High Schools, and Collegiate Institutes. In Schedule B are listed the Readers prescribed by the Minister of Education for use as defined in 11 (1), and (2) below, and in Schedule E the Manuals provided for teachers' use and for school libraries.

2. The publishers shall sell direct, in any quantity, to any purchaser for use in Ontario, the books listed in Schedules A, B, C, and D below, at 20 per cent. less than the maximum prices named in the aforesaid schedules.

3. As may be determined by resolution of the Board of School Trustees, the following, as prescribed by the Regulations and as selected by the Principal and approved by the Inspector, shall be purchased by the pupils or provided by the Board of School Trustees in the school library for the pupils' use in numbers satisfactory to the Inspector:

(1) The four books in English Literature to be read by candidates preparing for a Departmental Examination;

(2) Supplementary Reading for all the Forms.

4. No text-books are authorized in Art, Biology, Agriculture and Horticulture, Manual Training, or Household Science, but suitable reference books, selected by the Principal and approved by the Inspector, shall be provided in the school library by the Board of School Trustees for the pupils' use in numbers satisfactory to the Inspector.

5. For Religious Instruction in the Public, Continuation, and High Schools, and Collegiate Institutes, the Sacred Scriptures, or the Selected Scripture Readings of the International Sunday School Association, or the Scripture Readings adopted by the Department of Education shall be used as prescribed by the Regulations of the Department of Education.

6. The edition of the Ontario High School French Grammar or of the Ontario Public School Speller which was used in any school during the school year ending the thirtieth of June, 1914, and the continued use of which is recommended by resolution of the Board of School Trustees passed on or before the re-opening of the schools in September, 1914, and communicated promptly thereafter to the Minister of Education, shall be deemed authorized for any of the classes of such school at the former maximum price, until the first of July, 1915. In all other cases the Principal shall introduce next September the text-books authorized in this circular which are not already in use in his school.

NOTE.—Principals who desire to retain the High School French Grammar or the Ontario Public School Speller for the sake of classes that already possess them, are hereby warned:

That to enable them to do so they must secure the resolution of the Board of School Trustees on or before the date specified in 6 above.

Edsel's Text for Upper School Physics 1930

7.—(1) The Principal shall submit to the Inspector at his official visit a copy of each of the resolutions provided for in 3 (1) and (2), and 6 above and in 11 (1) and (2), and 13 below, duly dated and certified by the Secretary of the Board of School Trustees.

(2) It shall be the duty of the Inspector to see, at his first visit to each school after the receipt of this circular, that the resolutions of the Board of School Trustees referred to in 7 (1) have been duly passed, and, when necessary, from time to time thereafter, that the provisions of the aforesaid regulations have been duly carried out in the school.

PUBLIC AND SEPARATE SCHOOLS

8. Books authorized for use in the Lower School of Continuation and High Schools and Collegiate Institutes are authorized for use by pupils taking the corresponding subjects in the Fifth Form of Public and Separate Schools.

9. Boards of Roman Catholic Separate School Trustees may by resolution adopt either the Ontario Readers or the Canadian Catholic Readers for use in the schools under their charge.

10. Where French or German is a subject of study in Forms I-IV of a Public or a Separate School, the text-books in use therein during the school year 1913-1914, in French or German Reading, Grammar, and Composition shall remain authorized for use during the school year 1914-1915.

11. As may be determined by resolution of the Board of School Trustees, the following books, as prescribed by the Regulations, shall be purchased by the pupils or provided by the Board in the school library for the pupils' use in numbers satisfactory to the Inspector:

(1) (*a*) The Readers in History and Geography, and either Hygiene for Young People or The Story of the Human Body or both, which are herein prescribed by the Minister of Education for use in Form III of a Public or a Separate School.

(*b*) Under the same conditions these Readers may be used as supplementary to the authorized texts in the higher Forms.

(2) The First, Second, Third, and Fourth Golden Rule Books which are herein prescribed by the Minister of Education for use in Forms I (*Senior Grade*), II, III, and IV, respectively, of a Public or a Separate School.

SCHEDULE A

TEXT-BOOKS AUTHORIZED

Public and Separate Schools

Ontario Public School Arithmetic. The Robert Simpson Co., Ltd. $0.10

Ontario School Geography. Educational Book Company of Toronto, Ltd. (*Authorized for the Fourth and Fifth Forms.*) ..... .65

Ontario Public School Grammar. Holland Linen Writing Paper Co. (*Authorized for the Fourth and Fifth Forms*) ..... .10
Ontario Public School History of England. The Macmillan Company of Canada, Ltd. (*Authorized for the Fourth and Fifth Forms*) ..... .25
Ontario Public School History of Canada. The Macmillan Company of Canada, Ltd. (*Authorized for the Fourth and Fifth Forms*) ..... .25
Ontario Public School Hygiene. The Copp, Clark Co., Ltd. (*Authorized for the Fourth and Fifth Forms*) ..... .20
Ontario Public School Speller, Revised Edition. The Copp, Clark Co., Ltd. *Ready September First* ..... .15
Ontario Public School Composition. The Copp, Clark Co., Ltd. (*Authorized for the Third, Fourth, and Fifth Forms*) ..... .15
Ontario Copy Books, Five Numbers. E. H. Harcourt Co., Ltd. Each ..... .02
Ontario Writing Course. E. H. Harcourt Co., Ltd ..... .05
Ontario School Book-keeping—First Course. Educational Book Company of Toronto, Ltd ..... .30

Ontario Readers. The T. Eaton Co., Ltd.:
Primer ..... .04
First Book ..... .06
Second Book ..... .09
Third Book ..... .14
Fourth Book ..... .16

Roman Catholic Separate Schools

Canadian Catholic Readers.—The Copp, Clark Co., Ltd.:
First Book, Part I ..... .05
First Book, Part II ..... .08
Second Book ..... .13
Third Book ..... .16
Fourth Book ..... .20

SCHEDULE B

BOOKS RECOMMENDED

Public and Separate Schools

Readers for Form III.—*See Regulation 11 (1).*
The Story of the British People. Thomas Nelson and Sons, Toronto, or The Copp, Clark Co., Ltd $0.35
The Story of the Earth and Its Peoples. Thomas Nelson and Sons, or The Copp, Clark Co., Ltd ..... .50
Hygiene for Young People. The Copp, Clark Co., Ltd ... .25
The Story of the Human Body. Thomas Nelson and Sons. .35

Golden Rule Books.—The Macmillan Company of Canada, Ltd.

See Regulation 11 (2).

Book I	.20
Book II	.30
Book III	.35
Book IV	.40

The Golden Rule Books will be ready before the close of the present half year. The exact date will be duly announced.

CONTINUATION AND HIGH SCHOOLS, AND COLLEGIATE INSTITUTES

12. Books authorized for use in Public Schools are authorized for use by pupils taking the corresponding subjects in the Lower School of Continuation and High Schools and Collegiate Institutes.

13. For the High School Upper School, any books may be used which have been recommended by the Principal and approved by resolution of the Board of School Trustees. If no change has been made since the passing of this resolution, another resolution is not necessary.

14. Any edition of the Literature texts in English, French, or German, prescribed for the examinations of the Department of Education or for Matriculation into the University of Toronto, may be used in the schools with the approval of the Principal, but no annotated edition of such texts used in the Lower and Middle Schools shall cost more than 25 cents.

15. Boards of School Trustees shall provide in the school library a supply of the High School Flora, Part II, or of other Floras, and of the authorized Laboratory Manuals in Chemistry and Physics sufficient for class use by the pupils, but they shall not be required to buy them.

16. The price of any blank book specially prepared for exercises or for recording notes in Science or in any other subject shall not exceed 25c.

17. For special Middle School Art work, in addition to the authorized Blanks, any other paper may be used when deemed necessary by the Principal.

SCHEDULE C

TEXT-BOOKS AUTHORIZED

Continuation and High Schools, and Collegiate Institutes

Ontario High School Reader. The Canada Publishing Co., Ltd	$0.40
Ontario High School English Grammar. The Canada Publishing Co., Ltd	.45
Ontario High School English Composition. The Copp, Clark Co., Ltd	.18

History and Geography:

Ontario High School Physical Geography. The Macmillan Co. of Canada, Ltd..... .60

Ontario School Geography. Educational Book Company of Toronto, Ltd..... .65

Ontario High School Ancient History. The Macmillan Company of Canada, Ltd..... .75

Ontario High School History of England. The Macmillan Company of Canada, Ltd..... .65

Ontario High School History of Canada. The T. Eaton Co., Ltd 19

Mathematics:

Ontario High School Arithmetic. The Hunter-Rose Company, Ltd. ..... .40

Hall and Knight's Junior Algebra. The Macmillan Company of Canada, Ltd. (*Authorization expires Midsummer, 1915*) 50

Ontario High School Geometry. The Copp, Clark Co., Ltd. .40

Classics:

Ontario High School Latin Book. Educational Book Company of Toronto, Ltd..... .60

White's First Greek Book. (*Authorized until further notice. Supplied by The Copp, Clark Co., Ltd.*)..... 1.25

Moderns:

Ontario High School French Grammar. The Copp, Clark Co., Ltd. ..... .60

Ontario High School French Reader. The T. Eaton Co., Ltd..... .11

High School German Grammar. The Copp, Clark Co., Ltd. .70

Ontario High School German Reader. William Briggs.... .13

Science:

Ontario High School Physics. The Copp, Clark Co., Ltd.. .90

Ontario High School Laboratory Manual in Physics. The Copp, Clark Co., Ltd..... .35

Ontario High School Chemistry. The Macmillan Company of Canada, Ltd..... .40

Ontario High School Laboratory Manual in Chemistry. The Macmillan Company of Canada, Ltd..... .20

Book-keeping:

Ontario School Book-keeping—First Course. Educational Book Company of Toronto, Ltd..... .30

Ontario School Book-keeping—Second Course. Educational Book Company of Toronto, Ltd. (*Authorized for the second and subsequent years of the Course in Book-keeping*) 1.00

Writing:

Ontario Writing Course. E. H. Harcourt Co., Ltd. ..... .05

SCHEDULE D

BLANK BOOKS AUTHORIZED

Public, Separate, Continuation and High Schools, and Collegiate Institutes

Ontario School Book-keeping Blank. Educational Book Company of Toronto, Ltd. $0.12
Ontario Pupils' Outfit in Business Papers. Educational Book Company, Ltd., Toronto ..... .08

These two Blanks may be obtained in one packet at 20 cents.

Public and Separate Schools

Ontario Blank Copy Books. E. H. Harcourt Co., Limited .02
Ontario Blank Drawing Book, No. 1. W. J. Gage and Co., Ltd. . . .. .05

Continuation and High Schools, and Collegiate Institutes

Ontario Blank Drawing Book, No. 2. W. J. Gage and Co., Ltd. . . .. .05

SCHEDULE E

TEACHERS' MANUALS

The Department publishes from time to time Teachers' Manuals dealing with methodology and containing supplementary material for their use in class. These Manuals are distributed free amongst the school libraries; teachers may obtain copies at the prices given below on application to the Deputy Minister of Education.

The following Manuals have been published:—

Continuation and High Schools, and Collegiate Institutes

Suggestions for Teachers of Science, 50 cents.
English Composition, 15 cents.

Public and Separate Schools

Primary Reading, 10 cents.
Ontario Readers, Books II, III, IV, 25 cents.
Arithmetic, 15 cents.
Grammar, 15 cents.
History, 10 cents.
Literature, 25 cents.
Composition, 15 cents.
Manual Training, 25 cents.

At a later date the following will be published:

Art.
Spelling.
Geography.
Household Science.
Nature Study and Elementary Science.
Golden Rule Books.

SPECIAL NOTICE TO TEACHERS AND SCHOOL BOARDS

The teacher himself may use any book, pamphlet, or magazine he wishes in preparing the lesson for his class; but he has no authority to use as text-books in his class-teaching any other publications than those whose use is authorized in this circular or which are listed in the catalogue of the school library with the approval of the Inspector. Nor can Notes on History, Geography, etc., School Helps, School and Home, or similar publications be used by his pupils in their work at school; and neither the teacher nor the board has any authority to require or induce pupils to buy any of such prohibited books, pamphlets, magazines, Notes, School Helps, School and Home, or other similar publications.

AUTHORIZED TEXT-BOOKS

REVISED STATUTES OF ONTARIO

High Schools Act

53.—(1) A teacher shall not use or permit to be used as a text-book in a High School any book except such as is authorized by the Regulations, and the Minister, upon the report of the Inspector, may withhold the whole or any part of the legislative grant in respect of any High School in which any unauthorized book is so used.

(2) Subject to the Regulations, an authorized text-book in actual use in a High School may, with the written approval of the Board, be changed by the teacher for any other authorized text-book on the same subject.

Public Schools Act

86. An authorized text-book in actual use may be changed by the teacher for any other authorized text-book on the same subject with the written approval of the Board and subject to the Regulations.

113. If a teacher negligently or wilfully permits an unauthorized book to be used as a text-book by the pupils of his school, the Minister, on the report of the Inspector, may suspend such teacher, and the Board may also deduct from his salary a sum equal to so much of the legislative grant as has been withheld on the account of the use of such book or any less sum at its discretion.

101.—(1) Subject to the Regulations it shall be the duty of every Public School Inspector,

(*g*) To withhold his order for the amount apportioned from the legislative or municipal grant;

(iv) Where the teacher uses or permits to be used as a text-book any book not authorized by the Regulations;

and in every case to report to the Board and to the Minister his reasons for so doing.

REGULATIONS FOR SEPARATE SCHOOLS

The above Sections in regard to authorized text-books in Public Schools are statutory. The same provisions are hereby prescribed as Regulations for the Separate Schools.

REGULATIONS FOR OTHER CLASSES OF SCHOOLS

For the Regulations governing the use of text-books in Commercial and Agricultural High Schools and Courses and in Industrial, Technical, and Art Schools and Courses, see the Syllabuses of these Schools and Courses.

DEPARTMENT OF EDUCATION,
July, 1914.